



## AGRICULTURE CONSERVATION INTERNSHIP DESCRIPTION

Saratoga PLAN is looking for a graduate or post-graduate intern to assist with the coordination of farm-related conservation programming. This internship will run from May 15, 2016 through December 31, 2016 (dates are flexible). The intern will be supervised by Saratoga PLAN's Executive Director, and will work from Saratoga PLAN's office located in Saratoga Springs, New York. **Applications are due April 15, 2016.**

**Preserving Land and Nature** The agriculture conservation internship is an opportunity for someone interested in agriculture, outreach, community planning, or land conservation to assist Saratoga PLAN and local municipalities in Saratoga County with strengthening connections between the farm community through research, education, communications, land conservation services, and planning for a training/incubator community farm.

### INTERN RESPONSIBILITIES:

- Assist with the preparation/facilitation of outreach and education programs related to farmland conservation, including tours, publications, workshops, consultations, exhibits, and presentations;
- Assist with the promotion of resources and services for estate planning, farmland leasing, farmland access, land conservation options, and matching programs for incoming/outgoing farmers;
- Assist with the preparation of grant applications for farmland conservation projects;
- Schedule, prepare for, and attend meetings with property stakeholders including landowners and/or local municipal representatives;
- Maintain database of farmland contacts;
- Assist with farmland conservation easement project transactions and due diligence;
- Provide support to planning team for community farm project;
- Assess needs of area farmers for apprentices or interns on local farms;
- Assist with collecting and analyzing financial costs and revenue sources for additional community training/incubator farm models;
- Assist with research and development of proposals for agricultural infrastructure needs for incubation farm plots at community farm;
- Research beginning farmer's needs and develop templates for land lease agreements for use by beginning farmers accessing land at the community farm.

### REQUIREMENTS:

- A motivated graduate student currently enrolled in an applicable program or a recent college graduate;
- Agricultural background and career aspirations;
- Self-motivated individual, with strong time-management skills;
- Excellent interpersonal and communication skills;
- Proficiency with Microsoft Office Suite and ArcView;
- Strong organizational skills and attention to detail;
- Understanding and interest in the mission of Saratoga PLAN; and
- Valid driver's license and reliable transportation. Willingness to travel with mileage reimbursement.

### EMPLOYMENT TERMS: 15-30 hours per week

Modest stipend and/or credits possible, depending on requirements of educational institution. If you have any questions about this internship opportunity, and/or would like to apply, please submit a resume and cover letter to Stewardship Director Devin Rigolino at: [Devin@saratogaplan.org](mailto:Devin@saratogaplan.org).

*Saratoga PLAN is a nonprofit land trust that works to preserve the rural character, natural habitats and scenic beauty of Saratoga County so that these irreplaceable assets are accessible to all and survive for future generations. PLAN helps landowners conserve their farmland, woodlands and natural habitats, and with the help of over 250 volunteers, actively manages a portfolio of over 4,400 acres of conserved lands. PLAN connects people to nature and promotes good health by working with partners to develop and maintain over 23 miles of trails and by providing outdoor events, recreational opportunities, and programming that encourage the exploration of Saratoga County's natural areas.*